

INTERNACIONAL EJECUTIVA DE AVIACIÓN S.A.S CONDITIONS OF SERVICE FOR THE SALE OF CHARTER FLIGHTS

This document contains the basic conditions of the service of Sale of Charter Flights provided by INTERNACIONAL EJECUTIVA DE AVIACION S.A.S, (hereinafter "INTEREJECUTIVA" or "IEA"), to the Client (hereinafter "THE CLIENT") which is understood to be known and accepted by THE CLIENT when signing the corresponding service order.

1. IEA undertakes with the CUSTOMER to provide air transportation service through the sale of flight hours on routes and schedules established by the CUSTOMER.
2. IEA's facilities are located at José María Córdova Airport in Rionegro ("the Hangar") where its main base is located. However, IEA may provide the service contracted here in the Airports where it has the capacity to operate, by means of the Aircraft for which IEA is the operator ("the Aircraft"). IEA undertakes directly, with its own personnel, equipment and with full administrative, technical and financial autonomy, to provide the services under the required conditions.
3. The services that IEA will be able to offer by virtue of this Service Order will be carried out to the extent that they are expressly requested by THE CLIENT through the official communication channels and in the Charter Flight Services Request System, where the Route to be carried out, departure and arrival airports, number of contracted flight hours, value of the hour and total value of the contracted service.
4. THE CUSTOMER undertakes to:
 - 4.1 Inform IEA of the services to be requested, the time and place of departure of the flight, the airport of departure and arrival, the number of hours contracted and the route to be taken. This must be done at least 24 working hours in advance for flights during the week and 72 working hours for flights on weekends and holidays, the services to be requested, the date and time of arrival and departure from the Hangar, and the list of passengers. If this is not the case, IEA reserves the right of admission and has the right not to provide the service.
 - 4.2 The CLIENT must comply with all the requirements established by the aeronautical, customs, anti-narcotics police, airport, and Migration Colombia for the flight, with all the documentation that may be required by the authorities. For international flights, you must have a passport, visas, and vaccines to the countries where it is required, as well as the other documentation that enables it to carry out the flight.
 - 4.3 In case of cancellation of the contracted service, the CUSTOMER must notify IEA at least twelve (12) hours prior to the departure time of the flight. If the service is canceled during the twelve (12) hours prior to the service, the CUSTOMER must assume the total costs incurred for it.
5. THE CLIENT must make the total payment of the contracted services no later than eight (8) days after receipt of the invoice to the bank account that IEA determines for the purpose and the payment must be by means of bank transfer, Clients residing in Colombia must make payments to the bank account in Colombia CUENTA CORRIENTE BANCOLOMBIA 24500012530. Clients residing in another country have the possibility of making the payment through the compensation account (the payment instruction for the compensation account can be ask the IEA customer service staff). The payment of invoices by consignment, in cash or by check is **NOT** allowed. IEA also has the payment option enabled through a virtual payment gateway, if the client wishes, they can ask the customer service staff for a payment link that will take them directly to the virtual platform to make the transfer. In case of delays or non-payment will apply default interest corresponding to the maximum rate established by Colombian law.
6. All additional costs derived from the provision of the service that are not included in the commercial proposal, must be assumed by THE CLIENT, under a reimbursement model plus an administrative fee of 15%; Said extra expenses presented during the provision of the service and requested by the client, will be invoiced in the name of IEA, but reimbursed at the end by THE CLIENT, who must pay them to IEA in the same terms indicated in number 5 of this document. .
7. The duration of the services referred to in this document will depend on the duration of the contracted flight and may be subject to variations due to technical, meteorological, or safety conditions or due to IEA decisions determined for the safety of the flight and its passengers.
8. Both IEA and the CUSTOMER agree to respect the safety standards established in the Colombian Aeronautical Regulations (RAC) and other applicable provisions, as well as the safety standards of Airports and Aerodromes, the rules issued by the aeronautical authority, AIRPLAN or other concessionaire and other rules applicable to civil aviation in Colombia (Applicable Standards) or other countries when applicable, and all policies established by IEA within its facilities and in relation to the operations that are performed to and from the Hangar.
9. In this regard, THE CUSTOMER must at all times comply with the rules regarding the taking of photographs or videos inside the hangar, in particular that it is not permitted to record or photograph IEA logos, aircraft registrations, IEA personnel, or to engage in any act that may jeopardize the regular activities of the IEA. It is also expressly stated that photographs or videos taken on IEA premises may not be used for advertising purposes, uploaded to social media, contain violent or sexual content, or use the IEA name for any purpose.
10. IEA shall not be liable for delays, postponements, and cancellations of flights that are not attributable to it and are the result of force majeure, acts of God, the decision of any authority, fault of the CUSTOMER or a third party not directly related to IEA.
11. IEA reserves the right of admission to the Hangar and in the provision of charter flight services, with respect to passengers to whom it provides its services, especially in the event that their presence or actions endanger the safety of IEA property or personnel or when they do not comply with the policies or rules of coexistence established by IEA. IEA may prevent entry or request that they leave the Aircraft or Hangar.
12. IEA expressly states that it is not responsible for the luggage of the CUSTOMER during the provision of the services contracted herein, nor for the content thereof. THE CUSTOMER must respect the baggage conditions established in IEA's policies and in the Aeronautical regulations. Failure to comply with such policies gives IEA the right to deny the carriage of any Baggage.
13. The CUSTOMER shall be liable for damages caused by willful or negligent conduct of its employees or other passengers during the development of the service provided by IEA, as well as for any action or omission that violates any rule, law, or regulation.
14. The service herein contracted may be terminated by mutual agreement of the parties or by breach of the obligations here agreed by either party.

15. The Parties declare that: (i) they do not incur in actions related to fraud, bribery and/or corruption, (ii) they do not carry out illicit activities, (iii) they will not use the other Party or the business relationship with the other Party to commit illicit acts or acts related to fraud, bribery and/or corruption, (iv) they will comply with all applicable regulations and the requirements and orders of the competent authorities, national and international, regarding the prevention, control, and management of the risk of fraud, bribery, and corruption. (v) the resources, money, assets, or goods (jointly goods) related to the service provided have a lawful origin and are not linked to money laundering or any of its source crimes, (vi) the services provided will not be used for the financing of criminal conduct, according to current criminal regulations, (vii) The CLIENT, its directors, shareholders, partners or employees (jointly Related Parties), have not been included in risk control lists of money laundering and financing of terrorism national or international, including the OFAC list, (viii) The CLIENT does not incur in its activities in any illicit activity of those referred to in the Colombian Criminal Code or any other rule that amends or adds to it.

16. In the provision of the contracted services specified in this document, IEA shall be liable even for slight negligence.

17. The CUSTOMER is obliged to (i) maintain appropriate conduct so as not to endanger persons, property, or flight safety, or limit or impede the activities of the crew; (ii) comply with the instructions of the crew including including those related to the use of tobacco and the consumption of alcohol or drugs. (iii) to maintain a healthy lifestyle, and to maintain a healthy lifestyle, and to behave appropriately so as not to cause discomfort, inconvenience, damage, or injury to other Passengers or crew. (iv) comply with the instructions of IEA personnel, including limitations on the use of electronic devices during the provision of the service. IEA may take any measures it deems necessary to prevent conduct by the CUSTOMER that deviates from its obligations. Without prejudice to any criminal prosecution that may be applicable, the CUSTOMER who fails to comply with any of these obligations may be disembarked at any point and may be denied service. (v) comply with all biosafety protocols established by IEA and by law, both on the aircraft and inside the IEA hangar, and which is described in the "Protocol of permanence and care in the IEA hangar" defined by IEA, and which is sent as a separate document to these terms and conditions. If the CUSTOMER does not comply with the established protocols, the CUSTOMER shall pay a penalty that will be stipulated by IEA.

18. If the CLIENT is denied entry into a country or territory, he will be solely responsible for paying any fines or charges imposed by the government or authority concerned and to assume the costs of transportation that apply.

19. It is forbidden to transport firearms, explosives, gases, flammable liquids and solids, toxic or infectious substances, batteries, and any other object that may endanger operations on IEA aircraft and facilities.

20. The CUSTOMER agrees to comply with the following safety instructions: (i) In the event that the CUSTOMER or any of his/her guests have a special security scheme, he/she must inform IEA of its scope at the time the flight is booked. (ii) In case the CUSTOMER has any doubts about the transportation of any item, he/she must ask IEA staff about it before booking the flight and boarding the aircraft. (iii) If the CUSTOMER intends to travel with a pet or transport any type of animal, he/she must ask IEA about the requirements for the transportation of such animals prior to booking the flight. (iv) If the CUSTOMER is traveling with a sick person, with mental disorders, with recent surgeries, under medical treatment, requiring permanent oxygen, or with any special condition that requires special care, the CUSTOMER must notify IEA two (2) days prior to the flight, to ensure that the person is able to make the flight. Notwithstanding the foregoing, such person shall take the service under his/her sole responsibility, holding IEA harmless for any event that may occur due to his/her medical condition. (v) THE CUSTOMER must take into account the amount of money allowed to be transported for domestic and international flights and not exceed this limit. (vi) If the CUSTOMER wishes to travel with a minor, he/she must ensure that he/she has all the legal documents required for the child to leave the country. (vii) IEA does not provide the service of transporting corpses; for the transport of ashes, it must have the documents required by national and international authorities and be informed before contracting the flight. (viii) IEA does not transport anatomical components. (ix) In case the CUSTOMER wishes to travel with goods that require special handling (large boxes, paintings, perishable goods, fragile or delicate items, among others), he/she must alert IEA prior to contracting the flight in order to verify that the goods can be transported safely.

21. In cases of force majeure or fortuitous event, IEA may make changes in the hours of service provision, for which it shall notify the CUSTOMER with due notice.

22. IEA may, by prior agreement with the CUSTOMER, use an aircraft other than the one scheduled or omit stopover points.

23. DATA PROCESSING. The Parties reciprocally authorize the other to incorporate their data in their respective databases and exercise the treatment according to the Data Treatment Policies that each party has defined, which they declare to know and accept with the subscription of this document, data that will have the purpose of strengthening our business relationships, to comply with the obligations under this contract, to inform about new requirements, to enter into agreements with third parties, to evaluate the levels of service received, to perform control processes and accounting records of the obligations, to conduct security studies, to carry out procedures and to inform the various authorities required for the provision of the service, such as, among others, the aviation authority, the customs authority and the immigration authority in Colombia and abroad; carry out procedures and inform the different authorities required for the provision of the service such as the aeronautical authority, customs authority and immigration authority in Colombia and abroad; carry out tests and security controls; comply with fiscal, accounting, commercial, tax and procedural regulations and with the provisions of governmental and regulatory entities; exercise control of payments for services rendered, and carry out consultations, audits, simulations and reviews derived from our business relationship. Likewise, the Parties reciprocally authorize the other to consult their data in the restrictive lists binding for Colombia that register antecedents of Money Laundering and Financing of Terrorism.

I acknowledge that, as the data subject, I may exercise the right to know, update, delete information from INTEREJECUTIVA's databases, and revoke this authorization through the free means and channels established in INTEREJECUTIVA's personal data processing policy available at www.interejecutiva.com. However, the request for data deletion will mean that they cannot be accessible for the development of the Companies'

normal activities, but they may be kept in their records for statistical, historical purposes, or to comply with requests from administrative or judicial authorities.

I have been informed that I am not obliged to answer questions related to sensitive data or minors unless they are strictly necessary to access the benefits offered by INTEREJECUTIVA. For any concerns or additional information related to the processing of personal data, it is possible to contact protecciondedatos@interejecutiva.com.

With the signing of this contract, THE CLIENT informs that they are aware of and accept, declare, and guarantee that they know and have informed their shareholders, employees, officials, and guests of IEA's information processing policies and the purposes of the data processing described herein. These individuals also accept these policies, declare that they are aware of them, and authorize the processing of their personal data when they voluntarily visit IEA's facilities or enjoy its services.

The acceptance of the terms and conditions contained in this document either in writing, by electronic means, and/or via email by an authorized representative of the CLIENT, shall be deemed a valid acceptance for all purposes, in accordance with the provisions of the regulations of Electronic Commerce Law 527 of 1999.

24. LA/FT/FPADM and C/ST RISK PREVENTION. The Parties declare that the resources used in the execution of this contract, as well as their income, goods, assets, products and/or services, come from lawful activities and will not be used for the commission of crimes related to money laundering, terrorist financing and financing of the proliferation of weapons of mass destruction (LA/FT/FPADM) or related to corruption, bribery and transnational bribery (C/ST). They also declare that they are not on lists for the control of LA/FT/FPADM or C/ST, administered by any national or foreign authority or entity and that, consequently, they are obliged to respond for all damages that may be caused as a consequence of non-compliance with this declaration. Likewise, they state that they have no current investigations, or have been convicted for LA/FT/FPADM or C/ST crimes and undertake to comply with the company's policies on the matter.

FIRST PARAGRAPH: The Parties, in accordance with the regulations in force on the matter, must implement policies of knowledge of the counterparties, as well as mechanisms for the prevention and control of their operations, in order to avoid that these are used for the commission of LA/FT/FPADM or C/ST crimes.

SECOND PARAGRAPH: The Parties may unilaterally terminate the contract if the following circumstances arise:

- i) The failure to deliver or update truthful and verifiable information in accordance with the provisions of the regulations related to the System of Self-Control and Integral Risk Management of Money Laundering, Terrorism Financing and Financing of the Proliferation of Weapons of Mass Destruction (SAGRILAFT) and the Business Ethics and Transparency Program (PTEE).
- ii) In case the Parties, their shareholders, administrators or employees, are included in restrictive or control lists related to LA/FT/FPADM or C/ST or convicted for any crime in the matter.
- iii) Any other non-compliance in relation to the SAGRILAFT or the PTEE.